

Town Administrator's Action Items Report

May 16, 2016

1. **Highway Safety Subcommittee-Foot Traffic Study Committee-**

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Deposit to Algonquin Bridge Company-sent
Deposit to Daniels Bridge Company-sent
RFQ for Site clearing sent out to possible venders.
Bids opened-see attached
Bids rejected and new bid request sent out-scope of work changed
May 9th-New Bids opened and recommendation to be made to the Selectmen by the Committee at the Selectmen's meeting of May 16

2. **Tax Waiver**-Donovan-before Board on April 4.-Donovan-scheduled another appointment with the Selectmen for May 2. Peter to get further examples of similar situations.

Response to inquiry to Town Counsel attached.
Peter Talked to Dan Donovan.

On May 11th and told him the Board is still weighing in on the legal aspect of a decision.

3. **Communications Tower Update-** Attached RFP-Additional RFP specs attached
Bids received and opened. Three departments reviewing the details for future recommendation.

4. **Taxpayer Associations requests for information** -Peter made available data for five years of budgets/expenditures and revenues along with five years of tax rate setting explanations from the Department of Revenue.

Discussion for May 2 meeting.

New request from Steve Sears's response attached.

5. **Depot Street Detour**-Chief Brace notified Mr. Boody of the DOT as to the Highway Safety Committee/Selectmen recommendations-Attached